



Department of ADMINISTRATIVE SERVICES Job Postings



DEPARTMENT OF TRANSPORTATION JOB OPPORTUNITY Connecticut Careers Trainee/Transportation Rail Officer 1 Rails, Bureau of Public Transportation

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: New Haven, CT
Job Posting No: 112876
Hours: 8 am to 4:30 pm
Salary: See below
Closing Date: January 6, 2016

The Department of Transportation currently has six (6) Connecticut Careers Trainee position with the target class of Transportation Rail Officer available in the Rails Unit in the Bureau of Public Transportation. These positions require a Bachelor's Degree.

Knowledge, Skills and Abilities: Oral and written communication skills; ability to acquire knowledge and skills required for the target classification; ability to understand, evaluate and solve problems by exercising judgement and logic; ability to read, interpret and Understand written material; ability to perform basic arithmetical computations; ability to interpret charts, graphs and tables; learning and reasoning ability; ability to establish and maintain cooperative relations with superiors, associates and general public; ability to utilize computer software.

EXPERIENCE AND TRAINING: Possession of a Bachelor's or Master's degree.

NOTE: Candidates cannot be appointed until all degree requirements are complete.

TERM OF APPOINTMENT: For candidates with a Bachelor's Degree:

LENGTH OF TARGET CLASS- EXPERIENCE AND TRAINING	LENGTH OF TRAINING PERIOD
Five (5) Years	One (1) Year
Six (6) Years	Two (2) Years
Seven (7) Years	Three (3) Years

If a candidate has a Master's Degree that is an Allowed Substitution for the target classification the training program may be reduced by one (1) year.

Appointment to positions in this class will be for a period not to exceed a maximum of three years unless there is change in the employing agency or designated target class.

All appointments to this class shall be under terms of a training program and in accordance with a time schedule approved by the Commissioner of Administrative Services. All training plans must be approved by the Department of Administrative Services prior to appointment to this class.

SCHEDULE OF STARTING SALARIES FOR CONNECTICUT CAREERS TRAINEE:

First Year of Training		
Bachelor's degree	SG I5	Step 1
Master's degree	SG I5	Step 2
Second Year of Training		
General Rate	SG I5	Step 5

Note: For current state employees compensation will be in accordance with guidelines for computing salary adjustments set forth by the Department of Administrative Services, Determining Salary Upon Change in Class manual.

PROMOTION:

1. Incumbents in this class will be eligible for promotion without further competitive examination upon successful completion of the training program.
2. Incumbents in this class who meet the qualifications of the target class before the end of the training program must take and pass a competitive examination for the target class in order to be considered for promotion to the target class.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable. Applicants who do not submit all the requested documents will not be considered. Due to the anticipated receipt of a large volume of applications, d we are unable to provide confirmation of receipts or status updates during the recruitment process. The candidate pool resulting from these interviews may be used to fill CCT/Transportation Rail Officer 1 positions in the Bureau of Public Transportation within twelve months.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, an Application for Employment, and proof of Bachelor's Degree. **State employees must include copies of their last two (2) service ratings by January 6, 2016 to:**

Tracey Bacote
Administrative Assistant
Bureau of Public Transportation
Office of Rail
Connecticut Department of Transportation
50 Union Ave. 4th Floor West
New Haven, CT 06519
203-497-3348

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.